

STATEWIDE ARMY AGR VACANCY ANNOUNCEMENT

ARIZONA ARMY NATIONAL GUARD

ACTIVE GUARD AND RESERVE

HUMAN RESOURCE OFFICE

5636 East McDowell Road, Phoenix, AZ 85008-3495

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ANNOUNCEMENT NUMBER: 18-503AG

DATE: 2 October 2018

CLOSING DATE: 18 October 2018

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

TRAINING NCO / PROGRAMMER ANALYST, PARA 209C LINE 13, SSG, 25B30

APPOINTMENT FACTORS: **OFFICER ()** **WARRANT OFFICER ()** **ENLISTED (X)**

LOCATION OF POSITION:

ARNG ELMT JFHQ-AZ (W8AWAA), 5636 EAST MCDOWELL ROAD, PHOENIX, AZ 85008

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is **open to current members of the Arizona Army National Guard and those eligible to become members of the Arizona Army National Guard in the grades of SSG/E6.** Individual selected will receive an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined on the reverse of this announcement.

***NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.**

***NOTE: Current AGR Soldiers within a stabilization tour will not be selected for this position without an approved waiver.**

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-2, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the Soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position.)
- b. Most recent Medical Protection System Individual Medical Readiness (IMR) Record accessible through Army Knowledge Online AKO. The IMR must be dated within the last 12 months to be valid.
- c. The Noncommissioned Officer Evaluation Report (NCOER) is required by the position announcement. Provide last 5 NCOERs, as applicable.
- d. Certified copy of Enlisted Record Brief (ERB). Verify ASVAB line scores are annotated on the ERB.
- e. Statement of all active service performed. The following documents are acceptable – Current Retirement Points Accounting Management (RPAM) Statement (NGB Form 23B (Army National Guard Retirement Points History Statement)). For other services, equivalent retirement points statement. Must be within 1 year of Annual Ending Date (AYE).
- f. All DD Form 214's, (215's correcting previous D 214's) and/or NGB Form 22's (National Guard Separation Document)
- g. DA Form 1506 (Statement of Service) Title 10/Active Duty applicants only.
- h. DA Photograph in military uniform taken within the last 24 months is required. DA Photographs are valid for five years. The ranks of SGTs and below are not required to have a current DA Photograph on file.
- i. AZNG Form 335-4-R (Apr 1992).
- j. DA Form 705 (APFT) or DTMS print out: last 5 Record APFTs (ensure that height and weight are annotated on DA 705). If selected, must have passed a record APFT within the last 6 months. Profiles must be attached if applicable.
- k. Proof of meeting body composition standards IAW AR 600-9 (within 6 months.) DTMS printout can be used. (DA Form 5500/5501, if applicable)
- l. DD Form 369 (Oct 2011) Police Record Check. **Only** fill out block 1 through 9b, and sign block 11.

ALL APPLICATIONS MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

**** We recommend that you have a member of your unit review your application prior to submission to our office. ****

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a current member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: 25B30

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
2. Soldiers must meet the physical requirements of AR 600-9.
3. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
4. ARNG applicants must be able to serve at least 3 years in AGR status prior to completing 18 years of Active Service or mandatory removal from active service based on age or service (without any extensions) under any provision of law or regulation as prescribed by current directives.
5. AGR Soldiers will not be reassigned during the first 36 months of their initial tour except in the event of mobilization, force structure changes, or an exception to policy granted by the AGR program manager.
6. Must possess the grade equal to or below that authorized for the AGR duty position.
7. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
8. Permanent Change of Station (PCS) expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
9. Additional qualification requirements are outlined in NGR 600-5, AR 135-18 and other applicable regulations and laws governing the Active Guard/Reserve Program.
10. Must not be flagged in SIDPERS for weight, APFT, security violations or pending any adverse actions
11. Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial Entry Training (IET) are ineligible to apply. to include DD214(s) that have unfavorable remarks to include; Unsatisfactory Performance, Misconduct, Dropped From the Rolls (DFR), Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter 11.
12. Individuals selected for AGR tours that cannot obtain 20 years of Active Federal Service prior to reaching mandatory separation, must complete a statement of understanding acknowledging this fact. Waiver authority rests with the Human Resource Officer for non-control graded positions and with National Guard Bureau (NGB) for control Graded positions.
13. The Arizona National Guard, at its sole discretion, reserves the right to pursue waivers, when applicable, IAW AR 135-18, Table 2-2 and NGR 600-5, Table 2-1.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:

- (1) A physical profile of 212221.
- (2) Qualifying scores.
 - a) A minimum score of 100 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002; A minimum score of 96 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004; A minimum score of 95 in aptitude area ST on ASVAB test administered on and after 1 July 2004.
- (3) Meet selection criteria in National Guard Regulations 600-200, 600-5, and AR 135-18 as applicable.
- (4) Must be able to possess a SECRET clearance.
- (5) Preferred background in programming.
- (6) Preferred familiarity with Structured Query Language (SQL).
- (7) Preferred Security + CE certification.

BRIEF JOB DESCRIPTION:

Individual will serve as the primary and sole full-time Information Systems Operator-Analyst in the G1. Responsible for the deployment, installation, operation, and unit-level maintenance of ten human resource processing systems: SIDPERS, RCAS, RMS, G1 Portal (DPRO and Record Brief), SIBxWEB, NGABS, eMILPO, Twin Engines, iPERMS, and iPPS-A. Writes, analyzes, edits, tests, and modifies scripts utilizing the Structured Query Language (SQL) server. Troubleshoots software using established debugging procedures. Responsible for the design, upkeep, and migration of the G1 SharePoint sites and shared drive. Drafts technical documentation for program reference and maintenance purposes. Prepares reports, queries, correspondence, and records pertaining to automated personnel systems. Establishes constant communications with the AZ ARNG G6 and DPI relating to system and program requirements. Performs other duties as assigned.

SELECTING SUPERVISOR: MAJ Frank Judd

NOMINATING OFFICIAL: LTC Peggy Grunewald